

Student's Name (Please print):

Date:



RICHMOND COUNTY TECHNICAL CAREER MAGNET SCHOOL

3200 B Augusta Tech Drive
Augusta, Georgia 30906
(706) 823-5580 – Fax: (706) 796-4889

Melisa L. Clark, Ed. S Principal

Angela A. Moore, Ed. S Assistant Principal

May 13, 2019

Dear Parents,

The exam schedule for this year is printed below. Please note that the last day for **all** Middle and High School Students at Richmond County Technical Career Magnet School (RCTCM) is May 23rd. Car Riders will be dismissed at 12:15 on May 23rd. Bus Riders will remain in class with their Homeroom Teachers until the bus arrives.

No students will be released from class during an exam period. Once the exam period begins, students will remain in their testing sites until dismissed. Students who do not drive will not be allowed to leave campus **unless an adult is present to sign them out**; **students who do drive MUST have written permission** from a parent or legal guardian to leave early.

If a student exempts the morning exam only, the student should report to school **by 11:05**. If the student exempts the afternoon exam only, the student will be allowed to leave campus **with written permission from a parent or legal guardian** once the exam period ends **at 11:05**. Again, no students are allowed to leave the testing site until the exam period ends. **This signed letter of parental consent must be presented no later than arrival to school on Exam day.**

Exemption Policy - Final Exams will count for 20% of the overall grade for all high school courses. Georgia Milestone Assessments and other state mandated assessments may not be exempted. **Middle School Students are not eligible to exempt finals.** Final Exams for students in grades 9 -12 may exempt if the following requirements are met:

- a. **90% average or above in the course.**
- b. **No more than 6 absences for a year-long course and no more than 3 absences for a semester course.**

RCSS Mission: Building a world-class school system through education, collaboration, and innovation.

RCSS Vision: RCSS will create a world-class, globally competitive school system where all students will graduate and are college/career ready.

I UNDERSTAND THE EXEMPTION PRACTICE DESCRIBED IN THIS LETTER. My signature indicates that I give my child permission to drive home or I will make other travel arrangements for my child to leave school at the end of the exam session.

Parent Printed Name:

Parent Signature:

Date:

Student's Name (Please print):

Date:

2019-2020 Spring Exam Schedule

Friday, May 17

8:00 – 8:50 Homeroom (Collect Exemption Letters, Complete Transportation Surveys, Distribute Fines Notices, Review Transcripts, Make Transcript Requests, Senior Survey, Locker Clean Out by halls) – Note: Please do not start locker clean out until directed to do so.)

8:55 – 9:30 1st period Exam study/book return

9:35 – 11:05 1st period Exam

11:10 – 1:35 Lunch with 3rd Period/Exam Study (1st Lunch 11:10-11:40 Halls D, E, F; 2nd Lunch 11:50-12:25 Grades 6&7; 3rd Lunch 12:40-1:15 Halls A, B, C)

1:40 – 3:10 3rd period exam

Monday, May 20

8:00 – 8:50 Homeroom (Distribute Fines Notices, Review Transcripts, Make Transcript Requests, Senior Survey, Locker Clean Out by halls) – Note: Please do not start locker clean out until directed to do so.)

8:55 – 9:30 2nd period Exam study/book return

9:35 – 11:05 2nd period Exam

11:10 – 1:35 Lunch with 4th Period/Exam Study (1st Lunch 11:10-11:40 Halls D, E, F; 2nd Lunch 11:50-12:25 Grades 6&7; 3rd Lunch 12:40-1:15 Halls A, B, C)

1:40 – 3:10 4th period exam

Tuesday, May 21

8:00 – 8:50 Homeroom (Distribute Fines Notices, Review Transcripts, Make Transcript Requests, Senior Survey, Locker Clean Out by halls) – Note: Please do not start locker clean out until directed to do so.)

8:55 – 9:30 7th period Exam study/book return

9:35 – 11:05 7th period Exam

11:10 – 1:35 Lunch with 5th Period/Exam Study (**Regular Lunch Schedule**)

1:40 – 3:10 5th period exam

Wednesday, May 22

8:00 – 8:50 Homeroom (Distribute Fines Notices, Review Transcripts, Make Transcript Requests, Senior Survey, Locker Clean Out by halls) – Note: Please do not start locker clean out until directed to do so.)

8:55 – 9:30 8th period Exam study/book return

9:35 – 11:05 8th period Exam

11:10 – 1:35 Lunch with 6th Period/Exam Study (**Regular Lunch Schedule**)

1:40 – 3:10 6th period exam

Thursday, May 23: Report to Homeroom: Make-Up Exams/Grade Repair/Student Activity (TBD) Grab & Go Lunch 12:00-12:15

High School Student Activity (8-10); Middle School Student Activity (10-12)

Dismissal @ 12:15 (Car Riders, then Buses)

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Parent Printed Name:

Parent Signature:

Date: